



Within the regional department Middle East, Central Asia & North Africa, the following job has become vacant as of July/August 2018:

**Program Manager Ministry & Discipleship
North Africa
(40 hours per week, 1 FTE)**

Purpose of the position

We are looking for an experienced and highly motivated Program Manager who is responsible for the implementation and follow up of our Ministry and Discipleship programs, strengthening the local church in North Africa.

Success factors for the Program Manager are:

- Competences: **Planning & organization** (*ability to instruct, discuss expectations, set realistic goals and clear timelines*), **cross cultural communication** (*delivers clear, effective communications and takes responsibility for understanding others*), **result oriented** (*focus on realisation and impact of programs*);
- Level of education: university degree in Management, Social or Community Development or any other relevant education.
- Relevant work experience in a remotely managed, integral and cross-functional management role in a complex, intercultural and professional organisation;
- Significant experience in Project Management, Evaluation & Learning and strategic planning;
- Knowledge of and experience with church development (equivalent to community based development methodology and approaches);
- Excellent knowledge of Microsoft Office and narrative- and financial reporting;
- Highly proficient in written and spoken Arabic & English is essential; Knowledge of the French language is a big plus;
- The position is a new, recently created, position. It requires a proactive and hands-on attitude.

Additional information:

The job requires up to a maximum of 60 days of international travel. Candidates originating from and living in the North African region have preference and priority.

Appointment process and how to apply:

Please apply for this position by submitting your curriculum vitae or career resume and one A4 page that briefly outlines your motives to apply and what you may bring to this position. We also would like to receive references from your previous employer(s) and local church. An assessment can be part of the application process. Please ensure that your application is received before 30 June 2018. Further information can be obtained via: hrm@od.org